

# Enhancing your Operations & Processes: Building a Toolkit

## TALE **ACTION** EVENT



Attend our **free Operations & Processes event** to discover a simplified toolkit to maximise efficiency and improve business performance.

*What data do you collect within your business? Are you identifying improvement opportunities from hard evidence or gut instinct?*

Most businesses are busy doing the day-to-day tasks needed that they don't stop to consider if there is a better way of doing things. You understand that you need to make efficiencies or increase your turnover and profitability, but don't know where to start looking. Or you may already have something in mind to implement, but need proof that it will make the efficiencies that you want to see.

Our event is designed to equip you with the toolkit needed to delve into your operations and processes and optimise them for the benefit of business growth. The methods of working deployed are designed to be appropriate to an SME.

TALE **ACTION** EVENTS are hands-on sessions: attendance is limited to a small group of delegates. The aim is to prepare action plans, with the focus on practical methods and examples.



# TALE **ACTION** EVENT

Attend a session with our coach  
seeing practical results in industry



## OUR EXPERT CAN GUIDE YOU TO:

- Work with data that is already in the business, and identify important gaps
- Produce visual maps to help you identify improvements
- Connect with your staff to create a better understanding of the project that you want to undertake
- Understand how data flows through your business
- Identify a solution to your improvement opportunity

This is a TALE **ACTION** EVENT: with a focus on practical methods and examples, delegates should expect to leave with action plans

## WHO IS OUR EXPERT?

**Sian Dowell** – Business Support Facilitator for the TALE Scheme

Sian's career began as a designer in business development, marketing and communications. She then trained as a Business Analyst, gaining her accreditation as a Green Belt in Lean Six Sigma as well as being trained in Change Management and Agile.

Since joining the TALE team, Sian has worked with 100 businesses to coach them through their ideas to invest in improvement projects.

Your Business Support Facilitator can assist you with booking your place on this workshop.

Alternatively book now on [www.tale.org.uk](http://www.tale.org.uk) or call 01206 764778.

TALE is ERDF funded  
[www.tale.org.uk](http://www.tale.org.uk)